

Logging Out of the Virtual Desktop (Universal)

An IT Hub Guide

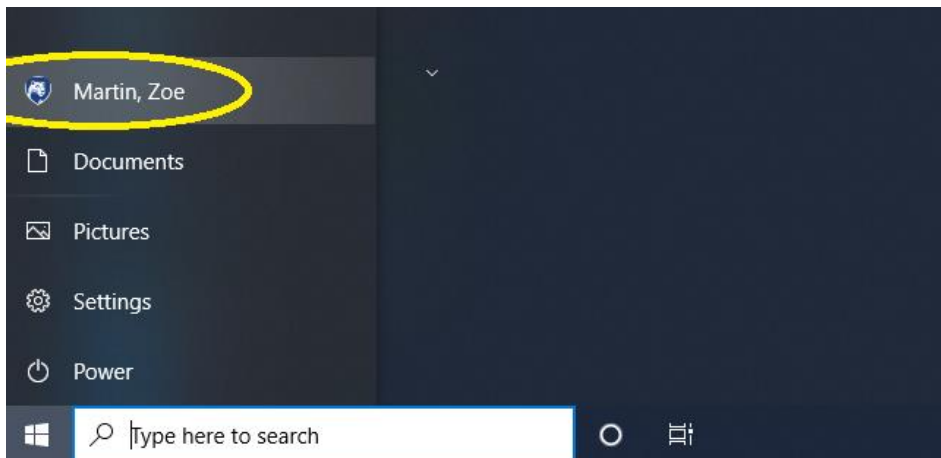


It is important to sign out properly when using the virtual desktop to ensure that it is available for the next user who needs it. **Note: Clicking “Disconnect” is not the correct way to log off.**

1. While using the virtual desktop, navigate to the Start menu.



2. Hover above the small Penn State shield on the left side until you see your name pop up.



3. Click on your name. A menu with three options will appear. Select “Sign Out.”

